☐ **Send more yellow sheets**

2017-2018

WEEKLY TUTOR LOG (a.k.a YELLOW SHEET)

LITERACY COUNCIL OF BUNCOMBE COUNTY

31 College PL Suite B-221 • Asheville, NC 28801 • tel: 254-3442

ESOL email: esol@litcouncil.com **Adult Ed email:** niki@litcouncil.com

www.litcouncil.com

Due Dates: • **January 1** • **April 1** • **July 1** • **October 1**

STUDENT:	TUTOR:	
SITE:	DAYS:	TIMES:
BOOKS BEING USED:		

For each session, record book name including level of book (i.e. *Ventures 1*), and page #s. You may also want to record grammar, vocabulary, pronunciation skills, etc. that you are working on. Record hours spent preparing, traveling and tutoring.

DATES	**HOURS SPENT**			**PAGE NUMBERS/ SKILLS WORKED ON**
	PREP	**TRAVEL**	**TUTORING**	
TOTALS:	0	0	0	

PLEASE COMMENT ON THE FOLLOWING:

1. What are your observations concerning your student's strengths and weaknesses?

2. Has your student improved his/her oral communication and/or writing skills?

3. Have you encountered any tutoring problems? Please describe the problems and the way you handled them. Would you like to receive assistance in resolving this problem? Please let us know; we want to help you!

4. Describe any supplemental materials and/or techniques you used that were successful.

5. List any in-service trainings you would like to see offered:

This quarter we:

Established these new goals:	
Made progress in:	
Completed these books:	

This quarter my student:

____ got a new job ____ got a promotion with current employer

____ got involved with his/her children's education (ex. met with teacher, helped with homework, etc.)

____ voted or registered to vote ____ participated in community activity

____ enrolled in an educational or training program (please specify)